**CLINTON FIRE DEPARTMENT**

Village and Township of Clinton, Michigan

POLICY: Description of Probationary Firefighter

**Policy # 76- 117**

**I. Probationary Firefighter**

1. A Probationary Firefighter will work under the supervision of the highest ranking command officer. The senior Firefighter shall assume command.

II. **General Description of Duties**

1. All volunteer and paid on call fire fighters must be certified as a FFII by the Michigan Fire Fighter Training Council within twenty-four (24) months of hire. He/she must also be certified in the following.
2. Incident Command Training / NIMS (National Incident Management System) – IS 100 series, IS 200 series & IS 700 series.
3. Hazardous Materials awareness and operations level
4. Medical First Responder or Emergency Medical Technician
5. To protect life, limb, and property by performing firefighting, emergency medical services, hazardous materials, or fire prevention duties. To maintain fire equipment, apparatus, and department facilities.

III. **Essential Duties and Responsibilities**

1. Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire containment, extinguishments and overhaul tasks.
2. Performs emergency medical service activities including providing medical treatment as allowed by the individual or licensure level of the department.
3. Participates in training, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.
4. Operates radios and other communications equipment.
5. Carries out duties in conformance with Federal, State, County, City and Local laws and ordinances.

1. Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency aid activities.
2. The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignments to the position.

IV. **Minimum Required education and training**

1. Must be 18 years or older at time of employment and be a high school graduate or have a GED equivalent.
2. Shall receive all required state and department training as required.
3. Probationary members shall attend and meet required training set forth by the state and department requirements including Firefighter training council and all other state and department training requirements.
4. Probationary member shall attend and meet department training requirements by attending all fire training, medical training, and special subject trainings; unless member is attending the Fire Academy related classes at time of department trainings.
5. After meeting the above requirements plus the requirement of Policy 101 (Hiring Procedure) the Probationary Firefighter will progress to Firefighter status.
6. Shall attend Firefighter Academy as provided in the fall of each year.
7. Probationary Firefighters shall attend department trainings and other activities unless attending Firefighter Academy.
8. Must attend at least 70% of all departmental training annually.
9. Must make at least 20% of all departmental calls annually.
10. Must attend 70% of all departmental truck checks annually.
11. Encouraged to participate in all departmental activities and although we have set the numbers above; 100% participation is desired.

AUTHORIZED BY: Dennis Keezer

TITLE: Fire Chief

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